

## Appendix 1 Grant Applications for Trowbridge on 14/11/2013

ID	Grant Type	Project Title	Applicant	Amount Required
298	Community Area Grant	BA14 Culture supported project: Take The Lead (Pop!)	Trowbridge Community Area Future	£488
296	Community Area Grant	St John Ambulance - training students in schools	St John Ambulance	£500
185	Community Area Grant	Swimming in the Community	Newtown Primary School	£3000
305	Community Area Grant	Monday Wednesday Club storage units and woodwork materials	Monday Wednesday Club	£482.96
286	Community Area Grant	Trowbridge Sports Forum Mini Bus	Trowbridge Sports Forum	£5000

ID	Grant Type	Project Title	Applicant	Amount Required
298	Community Area Grant	BA14 Culture supported project: Take The Lead (Pop!)	Trowbridge Community Area Future	£488

**Submitted:** 30/09/2013 17:41:17

**ID:** 298

**Current Status:** Application Appraisal

**To be considered at this meeting:**

14/11/2013 Trowbridge

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

BA14 Culture supported project: Take The Lead (Pop!)

**6. Project summary:**

To create an opportunity for young people aged 12 to 16 to organise, rehearse and create a performance which they have been able to take control of and decide how theyâ€™ve wanted

to do it without the direction of adults. The performance would be based around the book "Pop!"™ by Catherine Bruton and performed at The Arc Theatre. We would audition for roles on and off stage in December and then start putting it together in January leading up to the final performances on the in April 2014. This application was written and the project lead by two 14 year old girls.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 0ES

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2012

**Total Income:**

£0

**Total Expenditure:**

£0

**Surplus/Deficit for the year:**

£43.92

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£43.92

**Why can't you fund this project from your reserves:**

The 12/13 accounts are yet to be finalised and though the figure held is now larger it is ringfenced for the Trowbridge Arts project as determined by the funding received.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3028	
Total required from Area Board		£488	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Venue Hire Performance	918	Ticket income based on 60% capacity at Â£5	1350
Technician	150	Brochure advertising	200
Venue hire for rehearsal	660	Performance fee, Â£10 per 30 performers	300
set	200	venue hire	240
costume	100	TCAF/ Trowbridge Arts support	450
printing brochures and flyers	400		
Script Printing	150		
TCAF/Trowbridge Arts support	450		
<b>Total</b>	<b>£3028</b>		<b>£2540</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Young people around the Trowbridge area as it will them a chance to perform and take control. There are lots of opportunities to perform but it is nearly always under the direction of adults and Take the Lead will give young people aged 12-16 a chance to experience and develop being in control in roles such as directors, stage hands and composers. The community will also benefit by being able to stand back and see what we young people can do when given the chance. Hopefully it will give a more trusting image to young people within the community.

**14. How will you monitor this?**

We will get reviews of the final performances as well as getting feedback from the young people involved via surveys which cover how they felt about the opportunity and what they

felt they gained and learnt from the experience.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It will not

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

296	Community Area Grant	St John Ambulance - training students in schools	St John Ambulance	£500
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**Submitted:** 30/09/2013 11:25:22

**ID:** 296

**Current Status:** Application Appraisal

**To be considered at this meeting:**

14/11/2013 Trowbridge

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

St John Ambulance - training students in schools

**6. Project summary:**

To train about local students in Primary Survey, Patient Care and Communication, Resuscitation. Mulitples of Â£185 (+VAT)can teach 150 students for one hour each in skills to save a life. Â£500 (inc VAT) would reach 300 pupils.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£90581000

**Total Expenditure:**

£90828000

**Surplus/Deficit for the year:**

£117506000

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

Accounts quoted are national figures. Surplus is required for development of St John Ambulance and maintaining of fleet, as well as support of NHS services at major incidents or support of events for charitable output.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£500		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Training and teaching resources	500			0
Total	<b>£500</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Calne  
Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

300 pupils of primary or secondary school age in the Trowbridge area will be taught first aid skills that could be used to save a life. The particular schools we visit will be on the instruction of Wiltshire Council, so if succesful our Schools and Communities team will target areas with the help of Council.

**14. How will you monitor this?**

Established processes are in place that ensure St John Ambulance trainers can accurately record numbers of pupils taught

**15. If your project will continue after the Wiltshire Council funding runs out, how will**

**you continue to fund it?**

We will continue to look for funding from local authorities, trusts and foundations and company support. It is part of our charitable aims to teach first so we will continue to look for more funding

**16. Is there anything else you think we should know about the project?**

This grant will form part of the National aim to teach life saving skills to young people

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

185	Community Area Grant	Swimming in the Community	Newtown Primary School	£3000
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**Submitted:** 15/07/2013 14:17:20

**ID:** 185

**Current Status:** Application Appraisal

**To be considered at this meeting:**

14/11/2013 Trowbridge

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Swimming in the Community

**6. Project summary:**

The Friends of Newtown School (FONS) wishes to enhance community links by allowing Pre schools and nurseries to use our on site swimming pool in conjunction with Trowbridge Town Council. This project will increase our expenditure for the pool and therefore we are requesting a grant to help with the additional costs.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

Trowbridge Central

**8. What is the Post Code of where the project is taking place?**

BA14 0BB

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**



**10a. Your Organisation's Finance:****Your latest accounts:**

07/2013

**Total Income:**

£3201

**Total Expenditure:**

£2295

**Surplus/Deficit for the year:**

£4912

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£2382

**Why can't you fund this project from your reserves:**

Funds raised by the Parent Teacher Association (FONS) are used to provide 'extra' for the children in the school which cannot be funded through school budget.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6000		
Total required from Area Board		£3000		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed    £
Pool Liner	3000		Fundraising from Christmas Fair, discos,easter bingo	2000
Pool Matting	852		Trowbridge Town Council	1000
Skimmer Vac Hose	350			
Shed	200			
Stain	150			
Chemicals	250			
Shark Fins/noodles cover	250 600			
ASA	348			



**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

305	Community Area Grant	Monday Wednesday Club storage units and woodwork materials	Monday Wednesday Club	£482.96
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**Submitted:** 01/10/2013 17:19:15

**ID:** 305

**Current Status:** Application Appraisal

**To be considered at this meeting:**

14/11/2013 Trowbridge

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Monday Wednesday Club storage units and woodwork materials

**6. Project summary:**

The Monday Wednesday Club is a charity run by volunteers for 27years, offering social day care to 35 disadvantaged adults with physical, and or learning difficulties ranging from 20-83 years old. Our members have the opportunity to partake in a number of activities to suit their needs and interests, including art and craft. Unfortunately, over the years our storage for equipment has become very worn, haphazard and attractive to mice! Therefore, we have had a big reorganization and need hard wearing storage units to keep equipment ordered for members and volunteers to access. We also want to develop woodwork activities and require materials to make a purpose built woodwork bench for members to take part in its



Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
art equipment trolley	179.99	we have no other planned income for this project		
3 storage units	202.97			
woodwork bench materials	100.00			
<b>Total</b>	<b>£482.96</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All members and volunteers of our Club will benefit from this project. In the first instance the storage will be such a boon, helping with the vital organization and security of the Club's equipment, keeping it in good condition and away from mice! and readily accessible to all, which also helps develop independence skills for the members. Constructing a purpose built woodwork bench will benefit those members who are keen on woodwork, developing their self esteem, practical and listening skills and ability to work as a team. They will be so pleased to get their hands onto such a task ! Hopefully their confidence and enjoyment will grow, with the objects they make being further appreciated by their families and carers and other interested parties in the community.

**14. How will you monitor this?**

The project will be monitored by both volunteers and members, all taking responsibility. however, ultimately the volunteers will supervise. The monitoring of the woodwork bench construction will be undertaken by two of our male members and the success will be observed in its use!

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Hopefully the major expenses will mostly only be incurred through continued purchase of materials required for woodwork projects. Therefore these will be funded through additional fund raising events and, or requests.

**16. Is there anything else you think we should know about the project?**

n/a

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

286	Community Area Grant	Trowbridge Sports Forum Mini Bus	Trowbridge Sports Forum	£5000
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**Submitted:** 23/09/2013 13:15:47

**ID:** 286

**Current Status:** Application Appraisal

**To be considered at this meeting:**

14/11/2013 Trowbridge

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Trowbridge Sports Forum Mini Bus

**6. Project summary:**

Trowbridge sports forum is a community group set up to bring sporting opportunities within the town for the community. We currently hav 15 local sporting clubs on the forum. We would like to buy a mini bus to enable sports clubs to attend events, offer communitiy outreach sporting programmes, arrange trip for our local community

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

Trowbridge Central

**8. What is the Post Code of where the project is taking place?**

ba41 8ha

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2013

**Total Income:**

£0

**Total Expenditure:**

£0

**Surplus/Deficit for the year:**

£0

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2,100

**Why can't you fund this project from your reserves:**

Our reserves wont cover any where near the costs to buy a mini bus. We wish to use this money to insure and tax the mini bus.

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£14900		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Mini Bus	£11,400	Sports Clubs	yes	6400
Total	<b>£0</b>			<b>£6400</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project will support our local communitiy groups, sporting clubs and over 1000 people a year could use the bus to attend sporting events and clubs alongside offering the bus out to other local communitiy groups to use.

**14. How will you monitor this?**

We will have booking forms which will indictae the group using the bus alonside total number of participants so these will be able to be provided to you.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will use the forum to plan chairty events to continue to maintain the mini bus alongside any other groups can pay a small fee to hire the bus this will then help the project to be self funuded going forward.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**



**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.